

ADJUDICATORY BOARD FOR MAJOR PORTS

SCHEDULE OF FORMS, 2026

Schedule of Forms

1. Every case, application, reference, review, interlocutory application or miscellaneous application filed under the MPAB Rules, 2023, shall be filed in such forms as prescribed herein.

Explanation- The term “Form” shall mean form(s) as prescribed in this Schedule with such modifications as may be required and where no form is prescribed to cover a contingency, a form as may be approved by the Presiding Officer or any other officer authorised by the Presiding Officer in this regard;

2. The Schedule of Forms are as follows:

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FORM NO.1A
(for filing of case / application)
[see Rules 32(1) and 34(1) of Major Ports Adjudicatory Board Rules, 2023]

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

In the matter of:

[Name of applicant (s)] (The applicant should mention complete name of the applicant(s) and address such as name/ organisation, occupation/ designation, complete address and contact details viz., mobile number, email id, etc.)		Applicant (s)
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VERSUS

[Name of respondent (s)] (The applicant should mention complete name of the respondent(s) alongwith complete address (such as name / organisation, occupation/ designation, complete address and contact details viz., mobile number, email id, etc.) for service of notice to the respondent(s) in each case / application / reference as per guidelines 5 read with guidelines 17 of the Adjudicatory Board for Major Ports (Transaction of Business and Procedural) Guidelines, 2026.)		Respondent (s)
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1. Subject title in brief:

Applicant to give the subject title of case / application briefly not exceeding 100 words.

2. Brief facts of the Case/ Application:

Applicant to give brief facts of the case / application not exceeding 500 words.

3. Jurisdiction of the Adjudicatory Board:

The applicant shall mention the relevant section of Major Port Authorities Act, 2021, under which the Case/ Application is made and declare that the subject title of the case / application / reference is within the jurisdiction of the Adjudicatory Board.

4. Limitation (if applicable):

The applicant shall declare that the case / application / reference is within the limitation period laid down in the Limitation Act, 1963.

5. List of Dates:

The applicant shall compile a list of events with dates in chronological order that pertain to the subject title of the case / application / reference, as the case may be.

6. **Point of issue and the grounds of the case/ application:**

The applicant shall furnish point of issue of the matter and the grounds for filing the case/ application / reference in a concise and explicit manner. Each point of issue and the grounds be given in a separate paragraph as far as possible.

7. **Prayers / Relief(s) sought:**

In view of the facts mentioned above, the applicant prays for the following relief(s):

(Specify below the relief(s) sought based on the point of issue, grounds for relief(s) and the legal provisions (if any) relied upon).

- (i). -----
- (ii). -----
- (iii). -----

Date:

Place:

Name and Signature of Applicant /
authorised signatory with seal

VERIFICATION

I _____ son / daughter/wife of _____, do solemnly affirm and say as follows:

I have read the contents of the case /application submitted before the Adjudicatory Board for Major Ports and declare that they are true and correct to the best of my knowledge.

I hereby acknowledge and certify that the documents / annexures / exhibits enclosed herewith along with the above case /application in the form of paper book are true and correct and are valid as per original documents.

I understand that any misrepresentation, falsification or omission of information shall be a valid ground for rejection of the case /application.

I further declare that other applicants have authorized the undersigned to submit the case / application before the Adjudicatory Board for Major Ports and the consent letters of each of the applicants is attached herewith in the prescribed **Form No.3B**. (Applicable only when there is more than one applicant)

Date:

Place:

Signature of the applicant / authorised signatory

Name of the applicant / authorised signatory

Notes:

- (i). Every application in respect to the following matters specified in Category B, C, D and F under clauses (b), (c), (d) and (f) of sub-rule (1) of rule 28 of the Rules shall be filed by the applicant with the **Registrar**, ABMP.

- (ii). Every case / reference in respect to matter specified in Category A and E under clauses (a) and (e) respectively of sub-rule (1) of rule 28 of the Rules, shall be filed by the applicant with the **Secretary, ABMP.**
- (iii). Every application / case / reference shall be fairly and legibly type written, lithographed or printed in double spacing on one side of standard A4 size paper within an inner margin of about 3 cm width on both top and bottom and with a right margin of 2.5 cm, and left margin of 4 cm, duly paginated, indexed and stitched together in paper book form.
- (iv). Four (4) copies of paginated paper book to be filed for the use of the ABMP, in addition to sufficient number of copies for serving on each of the Respondents.
- (v). Exhibits to be attached by Applicant to be in A series. For example, it will A-1, A-2, A-3 and so on.
- (vi). The proof of payment of the applicable fees as per the Schedule of Fees and Forms shall be attached by the applicant to the hard copy of the case / application.
- (vii). In case of reference filed by the Major Port Authorities, the port shall serve copies thereof on each of the respondents and furnish a copy of proof of service of the same to the Adjudicatory Board for Major Ports.
- (viii). Every application / case shall be accompanied by an Affidavit as in Form No.3A.
- (ix). This Form shall be submitted along with an Index.
- (x). Relevant checklist as available on ABMP website duly filled (one copy) shall also be submitted for verification by the Registry.

FORM NO.1B

*(for filing of reference by the Central Government / Major Port Authorities)
[see Rule 56(5)(a) of Major Ports Adjudicatory Board Rules, 2023]*

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

1. Subject title in brief:

2. Facts of the matter:

The facts of matter may contain the following;

- (a). background and historical data relevant on the matter referred.
- (b). the law or fact or specific issue or policy or any other matter on which Orders or clarification are sought.
- (c). copies of the relevant documents, if any.

3. Orders or clarification sought:

4. List of parties to be consulted:

List of the parties to be consulted with their complete contact details.

Date:

Name and Signature

Place:

Notes:

- (i). If the concerned parties have been informed about the matter having been referred to the Adjudicatory Board for Major Ports, a copy of intimation made to the parties may be furnished to the Adjudicatory Board for Major Ports.
- (ii). As per Rule 56 (5) of MPAB Rules, 2023, reference to be duly signed by an Officer not below the rank of-
 - (a). a Joint Secretary to the Government of India, if the reference has been made by the Central Government; and
 - (b). the Chairperson or the Deputy Chairperson or any other officer of the Major Port Authority authorised by the Board on their behalf, if the reference has been made by the Board of the Major Port Authority.
(If the reference filed by the Major Port Authority is signed by an officer other than the Chairperson or the Deputy Chairperson, Form No.5B also needs to be submitted.)
- (iii). In case of reference filed by the Major Port Authorities, the port shall serve copies thereof on each of the respondents and furnish a copy of proof of service of the same to the Adjudicatory Board for Major Ports.
- (iv). No fees shall be applicable in case of reference made by the Central Government.
- (v). Relevant checklist as available on ABMP website duly filled (one copy) shall also be submitted for verification by the Registry.

FORM NO. 1C

(for filing of interlocutory application)

[see Rules 28(5)(h), 32(1), 34(1), 55 and 56 of Major Ports Adjudicatory Board Rules, 2023]

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

1. Details / particulars of applicant(s) and respondent(s):

- (a). Particulars of applicant(s) such as name / organisation, occupation/ designation, complete address and contact details viz., mobile number, email id, etc.
- (b). Particulars of respondent(s) such as name / organisation, occupation/ designation,, complete address and contact details viz., mobile number, email id, etc.

The applicant(s) should mention complete name of the applicant(s) and respondent(s) along with complete address for service of notice in each case / application / reference / review as per guideline 5 read with 17 of the Adjudicatory Board for Major Ports (Transaction of Business and Procedural) Guidelines, 2026.

2. Case / application / reference / review number in which interlocutory application is filed:

3. Brief facts of the Interlocutory application filed in a Case/ Application/ reference / review:

Applicant to give brief facts of the Interlocutory application filed in a case / application/ reference / review not exceeding 500 words.

4. Grounds for the interlocutory application:

The applicant to furnish the grounds for filing the interlocutory application in a concise and explicit manner.

5. Prayers / Relief(s) sought in interlocutory application:

In view of the facts mentioned above, the applicant prays for the following relief(s):

(Specify below the relief(s) sought based on grounds for relief(s) and the legal provisions (if any) relied upon).

- (i). -----
- (ii). -----
- (iii). -----

Date:

Place:

Name and Signature of Applicant or
authorised signatory with seal

VERIFICATION

I _____ son / daughter/wife of _____, do solemnly affirm and say as follows:

I have read the contents of the interlocutory application submitted before the Adjudicatory Board for Major Ports and declare that they are true and correct to the best of my knowledge.

I hereby acknowledge and certify that the documents / annexures / exhibits enclosed herewith along with the above interlocutory application are true and correct.

I understand that any misrepresentation, falsification or omission of information shall be a valid ground for rejection of the interlocutory application.

I further declare that other applicants have authorized the undersigned to submit the interlocutory application before the Adjudicatory Board for Major Ports. (Applicable only when there is more than one applicant)

Date:

Place:

Signature of the applicant / authorised signatory

Name of the applicant / authorised signatory

Notes:

- (i). Every interlocutory application in respect to the application / review filed in Category B, C, D and F under clauses (b), (c), (d) and (f) of sub-rule (1) of Rule 28 of the Rules shall be filed with the **Registrar**, ABMP.
- (ii). Every interlocutory application in a case / reference / review filed in Category A and E under clauses (a) and (e) respectively of sub-rule (1) of rule 28 of the Rules, shall be filed with the **Secretary**, ABMP.
- (iii). The proof of payment of the applicable fees as per the Schedule of Fees and Forms shall be attached by the applicant along with the hard copy of the interlocutory application.
- (iv). The Interlocutory Application shall be fairly and legibly type written, lithographed or printed in double spacing on one side of standard A4 size paper within an inner margin of about 3 cm width on both top and bottom and with a right margin of 2.5 cm, and left margin of 4 cm, duly paginated, indexed and stitched together in paper book form.
- (v). Four (4) copies of paginated paper book to be filed for the use of the ABMP, in addition to sufficient number of copies for serving on each of the Respondents.
- (vi). The Interlocutory Application shall be accompanied by an Affidavit as in Form No.3A.
- (vii). This Form shall be submitted along with an Index.
- (viii). Relevant checklist as available on ABMP website duly filled (one copy) shall also be submitted for verification by the Registry.

FORM NO. 1D
(for filing of review application)
[see Rule 55 of Major Port Adjudicatory Board Rules, 2023]

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

1. Details / particulars of applicant(s) and respondent(s):

- (a). Particulars of applicant(s) such as name / organisation, occupation/ designation, , complete address and contact details viz., mobile number, email id, etc.
- (b). Particulars of respondent(s) such as name / organisation, occupation/ designation, complete address and contact details viz., mobile number, email id, etc.

The applicant(s) should mention complete name of the applicant(s) and respondent(s) alongwith complete address for service of notice in each case / application

2. Details of the order sought to be reviewed:

- (a). Case / application / reference number
- (b). Date of order passed by Adjudicatory Board for Major Ports
- (c). Date of receipt of order

3. Statement that the review is being filed within 30 days from the date of receipt of the order.

[If the review is being filed after 30 days from the date of receipt of the order, the review shall be accompanied with an application for condonation of delay giving the reasons thereof.]

4. Brief facts of the Review Application:

Applicant to give brief facts for seeking review not exceeding 500 words.

5. Grounds for filing the review application:

The applicant to give the grounds for filing the review application in a concise and explicit manner, pointing out mistake or error apparent on the face of the record in the order.

6. Prayers / Relief(s) sought:

In view of the facts mentioned above, the applicant prays for the following relief(s):

(Specify below the relief(s) sought based on the point of issue, grounds for relief(s) and the legal provisions (if any) relied upon).

- (i). -----
- (ii). -----
- (iii). -----

Date:

Place:

Name and Signature of Applicant or
authorised signatory with seal

VERIFICATION

I _____ son / daughter/wife of _____, do solemnly affirm and say as follows:

I have read the contents of the review application submitted before the Adjudicatory Board for Major Ports and declare that they are true and correct to the best of my knowledge.

I hereby acknowledge and certify that the documents / annexures / exhibits enclosed herewith, if any, along with the above review application are true and correct.

I understand that any misrepresentation, falsification or omission of information shall be a valid ground for rejection of the review application.

I further declare that other applicants have authorized the undersigned to submit the review application before the Adjudicatory Board for Major Ports. (Applicable only when more than one applicant)

Date:

Place:

Signature of the applicant / authorised signatory

Name of the applicant / authorised signatory

Notes:

- (i). Every application in respect to the following matters specified in Category B, C, D and F under clauses (b), (c), (d) and (f) of sub-rule (1) of rule 28 of the Rules shall be filed by the applicant with the **Registrar**, ABMP.
- (ii). Every case / reference with respect to matter specified in Category A and E under clauses (a) and (e) respectively of sub-rule (1) of rule 28 of the Rules, shall be filed by the applicant with the **Secretary**, ABMP.
- (iii). The proof of payment of the applicable fees as per the Schedule of Fees and Forms shall be attached by the applicant along with the hard copy of the review application.
- (iv). The Review Application shall be fairly and legibly type written, lithographed or printed in double spacing on one side of standard A4 size paper within an inner margin of about 3 cm width on both top and bottom and with a right margin of 2.5 cm, and left margin of 4 cm, duly paginated, indexed and stitched together in paper book form.
- (v). Four (4) copies of paginated paper book to be filed for the use of the ABMP, in addition to sufficient number of copies for serving on each of the Respondents.
- (vi). Exhibits to be attached by Applicant to be in A series. For example it will A-1, A-2, A-3 and so on.
- (vii). Every Review Application shall be accompanied by an Affidavit as given in Form No.3A.
- (viii). This Form shall be submitted along with an Index.
- (ix). Relevant checklist as available on ABMP website duly filled (one copy) shall also be submitted for verification by the Registry.

FORM NO.2

(for filing of reply by Respondent)

[see Rule 40 of Major Port Adjudicatory Board Rules, 2023]

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

Case, application, reference, review or interlocutory application (IA) No.: _____

[For IA, please indicate main case, application, reference or review number also.]

1. Details / particulars of applicant(s) and respondent(s):

(a). Name of applicant(s).

(b). Name of respondent(s).

Reply filed by _____ (name of the concerned respondent and number)

2. Subject title in brief:

Respondent to reiterate the subject title as in case / application / reference / interlocutory application/ review.

3. Brief facts of the Reply:

Respondent to give brief facts of reply filed not exceeding 500 words.

4. Reply of the respondent:

The respondent to furnish parawise comments on each point (giving reference to the paragraph number of the applicant's submissions) specifically admitting, denying or rebutting the facts stated by the applicant in his case, application, reference, review or interlocutory application and state such additional facts as may be found necessary in the reply.

5. Prayers / Relief(s) sought:

In view of the facts mentioned above, the respondent prays for the following relief(s):

(Specify below the relief(s) sought by the respondent based on the reply, grounds for relief(s) and the legal provisions (if any) relied upon).

(i). _____

(ii). _____

(iii). _____

Date:

Name and Signature of respondent or authorised
signatory with seal

Place:

VERIFICATION

I _____ son / daughter/wife of _____, do solemnly affirm and say as follows:

I have read the contents of the reply submitted herewith before the Adjudicatory Board for Major Ports and declare that they are true and correct to the best of my knowledge.

I hereby acknowledge and certify that the documents / annexures / exhibits enclosed herewith along with the above reply are true and correct and are valid as per original documents.

I understand that any misrepresentation, falsification or omission of information shall be a valid ground for rejection of the reply.

Date:

Place:

Signature of the respondent / authorised signatory

Name of the respondent / authorised signatory

Notes:

- (i). Every application with respect to the following matters specified in Category B, C, D and F under clauses (b), (c), (d) and (f) of sub-rule (1) of rule 28 of the Rules shall be filed by the applicant with the **Registrar**, ABMP.
- (ii). Every case / reference with respect to matter specified in Category A and E under clauses (a) and (e) respectively of sub-rule (1) of rule 28 of the Rules, shall be filed by the applicant with the **Secretary**, ABMP.
- (iii). The Respondent shall file authenticated 4 copies of the paginated paper book reply alongwith exhibits / documents to ABMP.
- (iv). The respondent shall also serve a copy of the reply along with exhibits / documents on each of the applicant and file proof of such service with the Adjudicatory Board.
- (v). Exhibits to be attached by Respondent to be in R series. For example for Respondent No.1, it will be R1-1, R1-2, R1-3 and so on and for Respondent No.2, it will be R2-1, R2-2, R2-3 and so on.
- (vi). This Form shall be submitted alongwith an Index.
- (vii). Relevant checklist as available on ABMP website duly filled (one copy) shall also be submitted for verification by the Registry.

FORM NO. 3A

(format of Affidavit)

[see Rules 32(1), 34(1), 40, 55 and 56(5)(b) of Major Ports Adjudicatory Board Rules, 2023]

(For filing of Case / Application / Review / Interlocutory Application/ Reply / Rejoinder)

(To be executed on a non-judicial stamp paper of ₹100/- and sworn or affirmed before an advocate or notary)

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

AFFIDAVIT

In the matter of:

[Name of applicant]

.....

Applicant

VERSUS

[Name of respondent]

.....

Respondent

Subject title in brief:

I, _____, son/daughter/wife of _____, aged _____ years, residing at _____ do solemnly affirm and say as follows:

1. I am a _____ (designation) of _____ (name of the applicant / respondent in the above matter) and I am duly authorised by the said applicant / respondent to make this affidavit on their behalf and agree to be the part of the proceedings.

[Note: Paragraph 1 is to be included only where the applicant / respondent is a company / body corporate/ firm; Paragraph 1 is not applicable for individuals.]

2. The statements made in paragraphs _____ to _____ of the case / application / review / interlocutory application / reply herein have been read by me and they are true to the best of my knowledge, and the statements made in paragraphs _____ to _____ are based on correct information, and I believe them to be true.

(Name and signature of the Deponent)

VERIFICATION

Verified at _____ (place) on _____ (date) that the contents of the above affidavit are true and correct to the best of my knowledge, derived from the records and information available with the applicant/ respondent and no part of it is false and nothing material has been concealed therefrom.

(Name and signature of the Deponent)

Signed before

Note:

- (i). This form of affidavit can be used for any other general application moved before the Adjudicatory Board with such alteration or modification in the title and the content.
- (ii). Affidavit shall be sworn or affirmed before an advocate or notary, who shall affix his official seal.
- (iii). Where an affidavit is sworn or affirmed by any person who appears to be illiterate, visually challenged or unacquainted with the language in which the affidavit is written, the attester shall certify in the prescribed **Form No. 4**.
- (iv). Any document accompanying an affidavit shall be referred to therein as Annexure number and the attester shall make the endorsement thereon that this is the document marked putting the Annexure number in the affidavit. The attester shall sign therein and shall mention the name and his designation.

FORM NO. 3B

(format of Affidavit of Additional Applicant)

[see Rules 32(1), 34(1), 55 and 56 of Major Ports Adjudicatory Board Rules, 2023]

(To be executed on a non-judicial stamp paper of ₹100/- and sworn or affirmed before an advocate or notary)

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

AFFIDAVIT OF ADDITIONAL APPLICANT

In the matter of:

[Name of applicant] Applicant

VERSUS

[Name of respondent] Respondent

Subject title in brief:

I, _____, son/daughter/wife of _____, aged _____ years, residing at _____ do solemnly affirm and say as follows:

1. I am a _____ (designation) of _____ (name of the applicant / respondent in the above matter) and I am duly authorised by the said applicant / respondent to make this affidavit on their behalf and agree to be the part of the proceedings.

[Note: Paragraph 1 is to be included only where the applicant / respondent is a company / body corporate/ firm; Paragraph 1 is not applicable for individuals.]

2. I, hereby give my consent to the first applicant _____ (name of the first applicant) to add _____ (name of the additional applicant filing this affidavit) as one of the applicants to the case / application / reply / review / interlocutory application.
3. The statements made in paragraphs _____ to _____ of the case / application / reply / review / interlocutory application made by the first applicant have been read by me and they are true to my knowledge, and the statements made in paragraphs _____ to _____ are based on correct information, and I believe them to be true.
4. I, hereby authorise the first applicant _____ (name of the first applicant) to sign case / application / review / interlocutory application / rejoinder and file it before the Adjudicatory Board.

(Name and signature of the Deponent)

VERIFICATION

Verified at _____ (place) on _____ (date) that the contents of the above affidavit are true and correct to the best of my knowledge, derived from the records and information available with the applicant/ respondent and no part of it is false and nothing material has been concealed therefrom.

(Name and signature of the Deponent)

Signed before

Note:

- (i). This form of affidavit can be used for any other general application moved before the Adjudicatory Board with such alteration or modification in the title and the content.
- (ii). Affidavit shall be sworn or affirmed before an advocate or notary, who shall affix his official seal.
- (iii). Where an affidavit is sworn or affirmed by any person who appears to be illiterate, visually challenged or unacquainted with the language in which the affidavit is written, the attester shall certify in the prescribed **Form No. 4**.
- (iv). Any document accompanying an affidavit shall be referred to therein as Annexure number and the attester shall make the endorsement thereon that this is the document marked putting the Annexure number in the affidavit. The attester shall sign therein and shall mention the name and his designation.

FORM NO. 4

[see Rule 36(1) of Major Ports Adjudicatory Board Rules, 2023]

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

**CERTIFICATION WHEN DEPONENT IS UNACQUAINTED WITH THE LANGUAGE OF
THE AFFIDAVIT OR IS VISUALLY CHALLENGED OR ILLITERATE**

It is certified that the contents of the affidavit dated _____ were truly and audibly read over/translated into language known to the deponent, namely, Mr. / Ms. _____ s/d/w/o Mr. / Ms. _____, presently residing at _____, and he / she seems to have understood the same and affixed his signature/mark.

Date:

Place:

Name and signature of the attester

Name and Signature/ Thumb impression of Deponent

FORM NO. 5A
(format of Vakalatnama)
[see Rule 62 of Major Ports Adjudicatory Board Rules, 2023]

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

Case / Application / Reference / Review / Interlocutory application No. _____

IN THE MATTER OF:

[Name of applicant with address and contact details] Applicant

VERSUS

[Name of respondent with address and contact details] Respondent

I/we _____ the abovenamed Applicant / Respondent do hereby appoint _____ (hereinafter called the “**Advocate**” or “**Advocates**”) to be my / our Advocate in the above matter and authorize them:-

1. To act, appear and plead in the above-noted matter before the Adjudicatory Board in which the same may be tried or heard subject to payment of fees by me/us.
2. To sign, file, verify and present case, application, pleadings, appeals or cross-objections, review, revision, withdrawal, compromise or other applications or affidavits or other documents as may be deemed necessary or proper for the legal proceedings of the said matter in / all its stages.
3. To file and take back documents, to admit and/or deny the documents of opposite party.
4. To deposit, draw and receive money and grant receipts hereof and to do all other acts and things which may be necessary to be done for the progress and in the course of the proceedings on the said matter.
5. To appoint and instruct any other legal practitioner authorizing him to exercise the power and authority hereby conferred upon the Advocate whenever he / she / they may think fit to do so.

And I/we undersigned to hereby agree to ratify and confirm all acts done by the Advocate or his/her/their substitute in the matter as my/our own acts, as if done by me/us to all intents and purpose.

And I/we undertake that I/We or my/our duly authorized person may appear in all hearings before the Adjudicatory Board and will inform the Advocate for appearance when the matter is called.

And I/We undersigned do hereby agree not to hold the Advocate or his substitute responsible for the result of the said matter.

IN WITNESS WHEREOF, we do hereunto set our hands and seal to this writing.

Date:

Place:

Accepted.

Signature and seal

Name of client

Address

Signature and seal

Name of Advocate(s)

Bar Council No.:

Address alongwith contact details i.e. mobile number and email-id.

Note: Vakalatnama can also be issued in favour of more than one Advocate. In such instances, all the Advocates need to duly accept and sign the Vakalatnama and provide address and contact details of each Advocate.

FORM NO. 5B

*(format of Authorisation letter for appearance of Authorised Representative)
[see Rules 32(2), 34(2), 55 and 56 of Major Ports Adjudicatory Board Rules, 2023]*

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

Case/ Application/ Reference/ Review/ Interlocutory application No. _____

IN THE MATTER OF:

[Name of applicant with address and contact details] Applicant

VERSUS

[Name of respondent with address and contact details] Respondent

I/we _____ (name), _____ (designation) of _____ (name of the applicant / respondent in the above matter) do hereby authorise Shri/Smt. _____ (name of the person to appear), r/o _____ (address), who is presently employed with _____ (name of the applicant / respondent organisation in the above matter) and holding the position of _____ (designation), as the Authorised Representative of _____ (name of the applicant / respondent in the above matter) and he / she is authorized to file, sign, attend, represent, give statement, make submissions before the Adjudicatory Board and to do all or any of the acts, deeds or things necessary or incidental in respect of the above matter in the name of and on behalf of _____ (name of the applicant / respondent in the above matter).

I/We hereby agree to ratify all acts, deeds and things done by the aforesaid Authorised Representative pursuant to this letter of authorization and that all acts, deeds and things done by the aforesaid Authorised Representative shall be binding on _____ (name of the applicant / respondent in the above matter) and shall always be deemed to have been done by _____ (name of the applicant / respondent in the above matter).

Date:

Place:

Signature and seal
Name of the applicant / respondent
Address

Accepted.

Signature and seal (if any):

Name of Authorised Representative (s)

Address alongwith contact details i.e. mobile number and email-id.

FORM NO. 6
(format of Memorandum of Appearance)
[see Rule 62 of Major Ports Adjudicatory Board Rules, 2023]

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

Case / Application / Reference / Review / Interlocutory application No. _____

In the matter of:

[Name of applicant]	VERSUS		Applicant
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[Name of respondent]			Respondent
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The undersigned is appearing in the above matter on behalf of _____ *(mention name of the applicant / respondent)*. Hence, the undersigned is submitting his/her memo of appearance before the Hon'ble Adjudicatory Board for appearance on _____ (date).

Please enter my appearance for the applicant / respondent above named in the captioned matter.

Dated this _____ day of _____ 20____

Place:

Signature and seal

Name of the advocate / legal practitioner / authorised representative appearing:

Bar Council No. (if applicable):

Address:

Signature and seal:

Name of applicant / respondent / advocate / authorized representative
authorizing such appearance:

Address:

FORM NO. 7
(format of rejoinder)
[see Rule 41 of Major Ports Adjudicatory Board Rules, 2023]
(To be executed on a non-judicial stamp paper of ₹100/-)

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

Case, application, reference, review or interlocutory application (IA) No.: _____
[For IA, please indicate main case, application, reference or review number also.]

**REJOINDER ON BEHALF OF THE APPLICANT TO THE REPLY FILED BY THE
RESPONDENT**

In the matter of:

[Name of applicant]	VERSUS		Applicant
[Name of respondent]			Respondent

Subject title in brief:

Reference: (Order dated _____ of Adjudicatory Board allowing Applicant(s) to file Rejoinder on reply filed by Respondent No._____.)

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

I, _____, son/daughter/wife of _____, aged _____ years, residing at _____ do solemnly affirm and say as follows:

1. That I am the Applicant in the abovementioned case, application, review or interlocutory application and being familiar with the facts and circumstances of the case, application, review or interlocutory application, I am competent and fully authorised to swear this affidavit.

OR

That I am a _____ (designation) of _____ (name of the applicant in the above matter) and I am duly authorised by the abovementioned Applicant to make this affidavit on their behalf. [Note: This paragraph is to be included only where the applicant is a company / body corporate/ firm; Paragraph 1 is not applicable for individuals.]

2. Response to the reply filed by the Respondent:

That the Applicant has read and understood the reply filed by the Respondent and makes the following submissions by way of this rejoinder:

(The Applicant to respond on point of issue made by respondent in its reply.)

3. **Prayers / Relief sought:**

In view of the facts mentioned above, the applicant prays for the following relief(s):

Date:

Place:

Name and Signature of Applicant or authorised signatory with seal

VERIFICATION

I _____ son / daughter/wife of _____, do solemnly affirm and say as follows:

I have read the contents of the rejoinder submitted before the Adjudicatory Board for Major Ports and declare that they are true and correct to the best of my knowledge.

I hereby acknowledge and certify that the documents / annexures / exhibits enclosed herewith, if any, along with the above rejoinder are true and correct.

I further declare that other applicants have authorized the undersigned to submit the rejoinder before the Adjudicatory Board for Major Ports. (Applicable only when more than one applicant)

Date:

Place:

Signature of the applicant / authorised signatory

Name of the applicant / authorised signatory

Notes:

- (i). Every rejoinder in respect to the following matters specified in Category B, C, D and F under clauses (b), (c), (d) and (f) of sub-rule (1) of rule 28 of the Rules shall be filed by the applicant with **the Registrar** or to an officer authorised in this behalf.
- (ii). Every rejoinder with respect to matter specified in Category A and E under clauses (a) and (e) respectively of sub-rule (1) of rule 28 of the Rules, shall be filed by the applicant with **the Secretary** or to an officer authorised in this behalf.
- (iii). The applicant shall serve a copy of the rejoinder on each of the Respondent and file proof of service to the officer of the Adjudicatory Board authorised to receive the same.
- (iv). The Applicant shall file authenticated 4 copies of the paginated paper book Rejoinder alongwith exhibits / documents to ABMP.
- (v). Every Rejoinder shall be accompanied by an Affidavit as given in Form No.3A.
- (vi). This Form shall be submitted alongwith an Index.

FORM NO. 8

(format of Affidavit by way of evidence)

[see Rule 28(5) of Major Ports Adjudicatory Board Rules, 2023]

(To be executed on a non-judicial stamp paper of ₹100/- and sworn or affirmed before an advocate or notary)

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

Case / Application / Review / Reply / Reference / Interlocutory Application No. _____

AFFIDAVIT BY WAY OF EVIDENCE

In the matter of:

[Name of applicant] Applicant

VERSUS

[Name of respondent] Respondent

Subject title:

BEFORE THE ADJUDICATORY BOARD FOR MAJOR PORTS

I, _____, son/daughter/wife of _____, aged _____ years, residing at _____ do solemnly affirm and say as follows:

1. I am a _____ (designation) of _____ (name of the applicant / respondent in the above matter) and I am duly authorised by the said applicant / respondent to make this affidavit on their behalf.

[Note: Paragraph 1 is to be included only where the applicant / respondent is a company / body corporate/ firm; Paragraph 1 is not applicable for individuals.]

2. *[Statements made in evidence by applicant / respondent in compliance with the direction of the Adjudicatory Board for Major Ports issued under Major Ports Adjudicatory Board Rules and Guidelines.]*
3. The statements made in deposition in the foregoing paragraphs are true to my knowledge, and I believe them to be true.

(Name and signature of the Deponent)

VERIFICATION

Verified at _____ (place) on _____ (date) that the contents of the above affidavit are true and correct to my knowledge derived from the records and information available with the applicant/ respondent and no part of it is false and nothing material has been concealed therefrom.

(Name and signature of the Deponent)

FORM NO. 9
(format for application for rectification of order)

To
The Presiding Officer
Adjudicatory Board
[Address]

Dear Sir,

Sub: Application for rectification of mistake or error or omission in the Order dated _____ passed in the Case / Application / Reference / Review / Interlocutory application no. _____

While acknowledging receipt of the abovementioned Order, I find on checking that the said Order contains the following mistakes / errors / omission:

Sr. No.	Para reference of the Order	As appearing in the Order	Rectification sought	Remarks

All the aforementioned mistakes are apparent from the record and may please be rectified.

Yours faithfully,

Name of applicant
Designation, if any
[full address]

Note: This form is applicable only for rectification of any typographical or clerical error observed in the Order passed by ABMP.